



HOLLISTON PUBLIC SCHOOLS
Office of the Superintendent
370 Hollis Street • Holliston, Massachusetts 01746
Telephone (508)429-0654 • FAX (508)429-0653

Bradford L. Jackson, Ed.D.
Superintendent of Schools

October 24, 2016

Jorge Manuel Teixeira
Via infoshinesunlight@gmail.com

Dear Mr. Teixeira:


This responds to your request emailed to me on Saturday, October 15, 2016, and received by the Holliston Public Schools ("District") on Monday, October 17, 2016, which seeks "settlement agreements entered into by your School District with parents and guardians, from January 1, 2011 through today, relative to the provision of special education services and/or educational placement(s) for students with disabilities, redacted of all personally identifying information."

The District intends to comply with your request for settlement agreements entered into with parents/guardians relative to the provision of special education services and/or educational placement(s) for students with disabilities. As you stated, these will be redacted to eliminate personally identifiable information that is exempt from disclosure under Exemption A and Exemption C of the Public Records Law.

The staff time necessary to retrieve, search, redact, photocopy and refile the records, along with copying costs (@ 5 cents/page) may be significant, especially if we need to retrieve some records from storage. Thus, the District cannot reasonably waive the fees associated with this service to you. The District is thus providing you with an estimate of \$575.00 for the fees you will be assessed. The District will begin the search and processing of records upon receipt of a check made payable to the Holliston Public Schools in that amount. In the event the actual costs exceed this estimate, you will be expected to pay the additional amount. In the event the actual costs are lower than this estimate, the overpayment will be refunded to you.

You may appeal this response by sending a written request to The Office of the Supervisor of Public Records, Secretary of the Commonwealth, One Ashburton Place, Room 1719, Boston, MA 02108.

Sincerely,



Bradford L. Jackson, Ed.D.
Superintendent of Schools

CC: Margaret Camire, Director of Student Support Services