

## BELMONT PUBLIC SCHOOLS

JOHN P. PHELAN  
SUPERINTENDENT OF SCHOOLS  
(617) 993-5401



ANTHONY R. DiCOLOGERO  
DIRECTOR OF FINANCE,  
BUSINESS & OPERATIONS  
(617) 993-5430  
FAX (617) 993-5439

JANICE G. DARIAS  
ASSISTANT SUPERINTENDENT  
FOR CURRICULUM & INSTRUCTION  
(617) 993-5410

644 PLEASANT STREET  
BELMONT, MASSACHUSETTS 02478-2589  
(617) 993-5400  
FAX (617) 993-5409

MARY PEDERSON  
DIRECTOR OF HUMAN RESOURCES  
(617) 993-5425

October 18, 2016

Jorge Manuel Teixeira

Dear Mr. Teixeira:

This responds to your request dated October 11, 2016 and received by the Belmont Public Schools ("District") on October 12, 2016, which seeks "settlement agreements entered into by your School District with parents and guardians, from January 1, 2011 through today, relative to the provision of special education services and/or educational placement(s) for students with disabilities, redacted of all personally identifying information."

The District intends to comply with your request for settlement agreements entered into with parents/guardians relative to the provision of special education services and/or educational placement(s) for students with disabilities. As you stated, these will be redacted to eliminate personally identifiable information that is exempt from disclosure under Exemption A and Exemption C of the Public Records Law.

The staff time necessary to retrieve, search, redact, photocopy and refile the records, along with copying costs (@ 5 cents/page) may be significant. Thus, the District cannot reasonably waive the fees associated with this service to you. The District is thus providing you with an estimate of \$477.75 for the fees you will be assessed. The District will begin the search and processing of records upon receipt of a check made payable to the Town of Belmont in that amount. In the event the actual costs exceed this estimate, you will be expected to pay the additional amount. In the event the actual costs are lower than this estimate, the overpayment will be refunded to you.

You may appeal this response by sending a written request to The Office of the Supervisor of Public Records, Secretary of the Commonwealth, One Ashburton Place, Room 1719, Boston, MA 02108.

Sincerely,

John P. Phelan