

***The Public Schools of
Brookline, Massachusetts***

617-730-2447
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Andrew Bott
Superintendent of Schools

Samuel Zimmerman
*Deputy Superintendent of
Student Services*

November 28, 2017

Mr. Jorge Manuel Teixeira

Dear Mr. Teixeira:

Please find the detailed fee statement for your public records request:

242 pages x .05/page	\$12.10
Redacting charges (Clerk LK: 1.5hrs x 25.00/hr) = \$56.25 \$40.16	\$37.50
Redacting (Clerk LK: 3.5hrs x 25.00/hr) = \$130.69 \$93.70	\$87.50
Redacting (Clerk JT: .5hrs x 25.00/hr) = \$66.93	\$12.50
Total: \$265.97 \$212.89 \$199.60	\$137.50

I understand from Secretary of State Galvin's office that since you are requesting only a scanned copy that we should not charge for the pages, therefore that part of the fee has been removed. In addition, there should be no charge for the first 2 hours of preparing the record request, I have reduced the fee for clerk JT from 2.5 hours to .5 hours.

Each of these settlement agreements contains personal information of minors and families that must be redacted, exemption (c) of the Massachusetts Public Record Law:

...also any other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of privacy.

Settlement agreements are on average, six (stapled) pages long, some are longer. It takes a significant amount of time to read through each agreement to redact personal information, the 7.5 hours (5 hours done by L.K. on two different dates and 2.5 hours done by J.T.) is the time spent preparing the documents (with the first 2 hours now being waived).

Please let me know how you would like to proceed with this request.

Sincerely,

Lynda A. Kirby

Lynda A. Kirby
Office Manager