

LONG & DiPIETRO, LLP

ATTORNEYS AT LAW
175 Derby Street
Unit 17
Hingham, MA 02043

www.long-law.com

MICHAEL J. LONG
ROSANN DiPIETRO
KELLY T. GONZALEZ
LESLIE C. CAREY

TELEPHONE (781) 749-0021
FACSIMILE (781) 749-1221
email@long-law.com

JOSEPH P. LONG
OF COUNSEL

October 20, 2016

Via electronic mail to infoshinesunlight@gmail.com

Jorge Manuel Teixeira
Shine Sunlight

Re: Danvers Public Schools Public Records Request, Received October 13, 2016

Dear Mr. Teixeira:

My client, the Danvers Public Schools, has directed me to respond to your public records request for “[s]ettlement agreements entered into by [the district] with parents and guardians, from January 1, 2011 through today, relative to the provision of special education services and/or educational placement(s) for students with disabilities, redacted of all personally identifying information.” It is my understanding that you sent this request to Danvers Superintendent of Schools Lisa Dana via electronic mail on October 13, 2016, despite the attached request pdf being dated October 11, 2016. The district was not in receipt of your request until October 13, 2016. This correspondence shall serve as an official and timely response under Massachusetts public records laws.

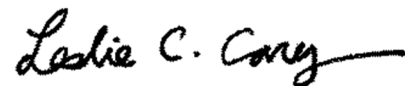
Copies of the requested records will be provided to you upon your payment of the reasonable search and segregation fees estimated herein, to the extent that the records are public records kept by the Danvers Public Schools in the ordinary of business and are in its possession, custody or control. The production of requested records is subject to exemption and redaction, as permitted under Massachusetts law to protect personally identifying or otherwise privileged/confidential information. To the extent that the requested records are not kept by the Danvers Public Schools in the ordinary of business or are not in its possession, custody or control, my client is under no obligation to create, obtain or produce them.

This correspondence shall also serve as a good faith estimate of reasonable fees related to the search and segregation, compilation and printing/copying/scanning required of the district to comply with the subject request. My client requests payment of an extremely conservative \$200.00 total for search/segregation/redaction and copying fees for sixteen (16) settlement agreements. In the spirit of cooperative compliance, the district is charging the requestor *only*

approximately half of the \$25.00 per hour hourly rate of the lowest paid district employee who can do the work required, multiplied by one hour each per the sixteen (16) agreements. My client reserves the right to make an additional fee assessment for the retrieval of records if needed.

I look forward to hearing from you regarding the subject request. Please submit a bank check in the amount of \$200.00, made payable to the Danvers Public Schools, if you wish to proceed. Upon receipt of payment, my client will timely forward copies of the responsive documents, which may be redacted as stated in the request and as allowed by law. Feel free to contact me with any questions.

Very truly yours,

A handwritten signature in black ink that reads "Leslie C. Carey" with a long, sweeping horizontal line extending to the right.

Leslie C. Carey

cc: Danvers Superintendent of Schools Lisa Dana