

The Maynard Public Schools are committed to a superior academic experience for Maynard's students that prepare them to be productive citizens in an interconnected technological world.



MAYNARD PUBLIC SCHOOLS

www.maynardschools.org

rgerardi@maynard.k12.ma.us

3-R Tiger Drive

Maynard, Massachusetts 01754

Robert J. Gerardi Jr., Ph.D.

Superintendent of Schools

978-897-2222

October 21, 2016

Jorge Manuel Teixeira
infoshinesunlight@gmail.com

RE: Public Record Request

Dear Mr. Teixeira:

On October 15, I received correspondence from you requesting copies of certain records alleged to be maintained by the Maynard Public Schools. The letter requested copies of all settlement agreements entered into by our School District with parents and guardians, from January 1, 2011 through today, relative to the provision of special education services and/or educational placement(s) for students with disabilities, redacted of all personally identifying information.

While it is the School District's intent to comply with your request, given the number of documents requested and the amount of staff time necessary to compile said documents, we are unable to waive the fees associated with this service. Therefore, in accordance with 950 CMR 32.06 (2), I am providing you with the following estimate as to the anticipated fees you will be assessed for your record request.

1. In accordance with M.G.L. c. 66, § 10 and 950 CMR 32.06 (1)(c), you will be charged a prorated fee of \$24.45 per hour for search and segregation time associated with all requests for non computerized public records. The School District estimates your request requires 1 1/2 hours of search and segregation, printing and scanning time at a total cost of \$36.67 + \$.05 per page (6 pages) equals \$36.97.

Based on the estimated fees contained in paragraph above, the total estimated charge you will be assessed for copies of the records you requested in your letter dated October 15 is \$36.97. Please contact my office at your earliest convenience to confirm your request and to provide us with a check in this amount made payable to the Maynard Public Schools before we process your request.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Gerardi, Jr., Ph.D.".

Robert J. Gerardi, Jr., Ph.D.
Superintendent of Schools