

NORWOOD PUBLIC SCHOOLS

ADMINISTRATIVE OFFICES • JAMES R. SAVAGE EDUCATIONAL CENTER

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JAMES HAYDEN
Superintendent of Schools

ALEXANDER WYETH, Ed.D.
Assistant Superintendent for Curriculum,
Instruction & Assessment

October 26, 2016

Dear Jorge Manuel Teixeira,

You have made the following Public Records request:

"Settlement agreements entered into by your School District with parents and guardians, from January 1, 2011 through today, relative to the provision of special education services and/or educational placement(s) for students with disabilities, redacted of all personally identifying information."

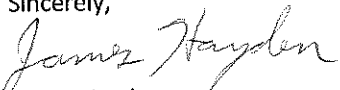
The district has identified 7 settlement agreements that are responsive to your request. The redacting of personally identifiable information will include pursuant to 34 CFR 99.3, personally identifiable information includes but is not limited to:

- The student's name;
- The name of the student's parents or other family members;
- The address of the student or student's family;
- A personal identifier, such as the student's social security number, student number, or biometric record;
- Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or
- Information requested by a person who the educational agency or institution reasonably believes knows the identity of the student to whom the education record relates.

Based on a time trial, I estimate it will take 6.32 hours to redact the 7 settlements. Current law permits the district to charge a fee "based on the hourly rate of the lowest paid employee who is capable of performing the task" 950 CMR 32.06(1)(c). The fee estimate to complete this task will be \$148.14.

Accordingly, the requested redacted agreements which are subject to public disclosure under the applicable law will be produced to you upon your remittance of \$148.14. Should you still seek the redacted agreements, kindly forward a check payable to Norwood Public Schools in this amount to Ann Marie Ellis, Director of Finance and Operations for the Norwood Public Schools, 275 Prospect Street, Norwood, MA 02062.

Sincerely,


James Hayden

Superintendent of Schools