



Sudbury Public Schools

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Anne S. Wilson, Ph.D.
Superintendent of Schools
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October 20, 2016

Dear Mr. Teixeira,

This correspondence serves as notification to you that the Sudbury Public Schools (the "District") is in receipt of your email dated October 16, 2016 requesting copies of the following records:

Settlement agreements entered into by your School District with parents and guardians, from January 1, 2011 through today, relative to the provision of special education services and/or educational placement(s) for students with disabilities, redacted of all personally identifying information.

As you know, state regulations permit a public agency to charge fees for segregation, search and redaction time. *See*, 950 CMR 32.06. These regulations also require that we provide you with a written, good faith estimate of the applicable copying, search time, segregation and redaction fees to be incurred prior to complying with the public records request where the total costs are estimated to exceed ten dollars.

Please be advised that we are in the process of preparing an estimate of such cost, however, because we have no central file where all such settlement agreements are maintained, in order to prepare an estimate we must first review the files of all special education students who were in the District from 2011 to the present in order to determine the number of settlement agreements. Once we know the number of settlement agreements, we will estimate the time required to review and redact each settlement agreement and will forward you the requisite estimate of costs.

Sincerely,

Anne S. Wilson, Ph.D.
Superintendent of Schools